

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: July 18, 2022

TIME: 6:30 pm

PLACE: Fairmont City Library Center

Call to Order

Mark Schusky, President, called the meeting to order at 6:30pm.

Roll Call

Trustees present:

Mark Schusky, President
Nancy Gerstenecker, Treasurer
Cathy Kulupka, Trustee
Ana Romero-Lizana, Trustee

Trustees absent:

Amanda Bender, Secretary
Laura Gottschalk, Vice-President
Marleen Suarez, Trustee

Also present:

Katie Heaton, Assistant Director

Pledge of Allegiance

Public Input - None present. There were 2 letters sent to Trustees included in the meeting packet.

Friends of the Library - The book sale for July was canceled. The next sale is scheduled for mid-August.

Trustee Comment

Gerstenecker brought up the issue of people in other communities rising up against libraries, insisting on banning books and removing library boards and directors if that does not happen, so she just wanted us to be aware and prepared if these issues are brought up locally.

Consent Items

Motion to approve Consent Items in entirety made by Gerstenecker and seconded by Romero-Lizana.

- a. Approval of Minutes - June 27, 2022, as amended including the correction of the spelling of Marleen Suarez's name and correction of Gerstenecker's vote to adjourn. Closed Session minutes from June 27, 2022 to be approved and opened. July 7, 2022 Finance

Committee meeting minutes to be approved.

b. Administrative Reports

Report was given by Assistant Director Katie Heaton in the absence of Executive Director Kyla Waltermire.

- The FY2022 Per Capita grant was awarded at \$48,794.47.
- Schusky inquired about how the water damage occurred in the women's restroom and the cost of the repairs to the grandfather clock.

Report was given by Assistant Director Katie Heaton.

- St. Louis Public Radio's "We Live Here: Autentico!" podcast episode titled "How Can I Help You?: Literacy, Service, and a Librarian's Love Centers a City" featuring Heaton.
- Extended TIFs, 12 years

c. Finances

- Presented in the packet

d. Committee Reports

i. Finance – Working on tax levy, but using estimated EAV until they get tentative EAVs from the counties in September

ii. Personnel - Executive Director Annual Evaluation needs to be completed, many staff have completed their surveys.

iii. Fundraiser – None.

A roll call vote was taken on the motion:

Mark Schusky- Yes
Cathy Kulupka – Yes
Nancy Gerstenecker- Yes
Ana Romero-Lizana- Yes

Yes- 4, No – 0, Abstained – 0. Absent – 3

Motion carried.

Unfinished Business

a. COVID -19 Related Actions

- Numbers on the rise. Staff are masking and will make the decision of masks for patrons in a week or so.

b. Repairs & Updates to Blum - Collinsville Library Foundation

- The only item left in the kitchen is the countertops.

c. Annual Evaluation of Executive Director

- Staff survey as a Google Form, sent out to staff and filled out by many staff. Paper copies for Trustees being filled out.

New Business

a. Updated Freedom of Information Act Policy

Motion made to update FOIA policy by Kulupka and seconded by Gerstenecker.

Roll Call:

Gerstenecker - Yes

Romero - Yes

Schusky - Yes

Kulupka - Yes

Yes- 4, No – 0, Abstained – 0. Absent – 3

Motion carried.

b. Appointment of Two Trustees for Audit of Secretary's Records - Gerstenecker & Kulupka volunteer to complete the audit.

c. Tentative Ordinance 23-01: FY2023 Budget & Appropriations Ordinance

Motion made to adopt 23-01 by Gerstenecker and Kulupka seconded

Roll Call:

Schusky - Yes

Romero - Yes

Gerstenecker - Yes

Kulupka Yes

Yes- 4, No – 0, Abstained – 0. Absent – 3

Motion carried.

d. Determine Date of Public Hearing for Tentative FY2023 Budget & Appropriations

Ordinance

- 6:30pm – at the start of the regular September Meeting

- e. Review of Serving Our Public 4.0 Chapter 9 - No discussion

Closed Session - None

Adjournment

A motion was made by Romero-Lizana and seconded by Gottschalk to adjourn.

A roll call vote was taken on the motion:

Mark Schusky- Yes
Ana Romero-Lizana- Yes
Nancy Gerstenecker- Yes
Cathy Kulupka – Yes

Yes- 4, No – 0, Abstained – 0. Absent – 3

Motion carried.

The meeting adjourned at 7:26pm